



September 18, 2019

NOTICE OF SPECIAL MEETING

Dear Emerson Community Association Member:

As you are aware, Emerson Community Association, Inc. (the “Association”) is preparing for the upcoming annual meeting and election of the Board of Directors. This letter shall serve as notice of a Special Meeting of the Members of the Association scheduled to take place on September 30, 2019, at 7:00 p.m., at the Emerson Clubhouse. This meeting is being called pursuant to Article 3, Section 3.3 of the Association’s Bylaws.

The purpose of this meeting is to consider and vote on increasing the number of Directors permitted to serve on the Board of Directors from five (5) Directors to seven (7) Directors pursuant to Article 4, Section 4.1 of the Association’s Bylaws. Increasing the number of Directors will allow for more Members to participate on the Board of Directors and create more diversity on the Board of Directors.

Please contact Steffanie Nollie, On-Site Manager for Emerson Community Association via telephone at (301) 317-4044 or via email at snollie@cmc-management.com if you have any questions. All Members are invited and encourages to attend this Special Meeting. The Board of Directors looks forward to seeing you at the meeting.

Sincerely,

Heather McGeeney, CMCA, AMS, PCAM
Portfolio Manager
Associa CMC
Managing Agent for Emerson Community
Association.



SPECIAL MEETING PROXY

I/We, record owner/owners of a property in Emerson Community Association, Inc., do hereby appoint as my/our true and lawful Proxy Holder: _____ (print name of the natural person you appoint as your proxy holder; if no person is so named, you shall be deemed to have selected the Association’s Secretary as your proxy holder).

My/Our proxy shall have full power of substitution and revocation to cast my/our vote as if personally present at the Special Meeting of the Emerson Community Association, Inc., to be held on September 30, 2019, scheduled to begin at 7:00 p.m., and at all adjournments and/or continuations thereof for the transaction of any and all motions that may properly come before the meeting in accordance with the notices of the meeting.

If my/our vote is not specified, I/we understand that the proxy holder may cast my/our vote as the proxy holder deems appropriate.

If you wish to instruct your Proxy Holder how to vote on the proposed change in the number of persons that can serve on the Board of Directors, you must mark your instructions below. If you do not mark your instructions below, your Proxy will cast your vote for the proposed change.

As to increasing the number of persons serving on the Board of Directors from five (5) Directors to seven (7) Directors, I instruct my proxy to vote as follows:

IN FAVOR OF INCREASE



OPPOSED TO INCREASE



IN WITNESS WHEREOF, the undersigned has/have executed this documents on this _____ day of _____, 2019.

Signature of Member (please also print name)

Signature of Member (please also print name)

Address of Property Owned

This proxy must be signed to have any effect at all. The undersigned hereby ratifies and confirms all that my/our proxy holder may do by virtue of this completed proxy. This proxy shall not be revoked except by actual notice of revocation by the undersigned in person, in writing to the person presiding over the meeting, or upon the passage of 180 days following its issuance.

Give this completed proxy to your proxy holder who plans to attend the meeting with your completed proxy in hand, or mail this completed proxy to Emerson Community Association, 8400 Upper Sky Way, Laurel, MD 20723, or drop it off at the Clubhouse (drop box available at front door entry to Clubhouse) or email at snollie@cmc-management.com.